

**HAMILTON BRANCH FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 8, 2020 Meeting Minutes

1) Fire Board President, Norman Sollid, called the meeting to order at 4:00 PM

2) Fire Board Members Present: President Norm Sollid, Vice President Ron Damsen and Secretary John Seipert. Staff present: Fire Chief Gary Pini & Secretary Holly Coons

3) Pledge of Allegiance:

President Sollid led the Pledge Allegiance.

4) Approval of Minutes for Regular Meeting of June 18, 2020:

President Sollid called for an approval of the *June 18th* Meeting Minutes.

Upon a motion by Vice President Damsen, seconded by Secretary Seipert, the Meeting Minutes were approved unanimously.

5) Approval of Agenda:

President Sollid called for an approval for the *July 8th* Agenda.

Upon a motion by Vice President Damsen, seconded by Secretary Seipert, the Agenda was approved unanimously.

6) Public Comment:

None.

7) Old Business:

A. Fire Board Vacancy:

President Sollid noted there are still two vacancies on the Fire Board.

Chief Pini stated he has not received any letters of intent, but will continue asking and looking.

B. Emergency Siren Warning System – Up-Date:

Chief Pini informed the Fire Board that the Emergency Siren Warning System is completed.

Chief informed the Fire Board a neighbor is allowing us to use his electricity, which he will be reimbursed for, until PG & E can get us our own power.

Chief reminded the Fire Board that the Sirens will be tested on the first Tuesday of every month.

8) New Business:

A. Monthly Expenditures for June – Fiscal Year 2019/2020:

President Sollid called for questions regarding the *June* Expenditures.

Chief Pini answered questions from the Fire Board.

President Sollid called a motion to approve the bills paid in *June*. Upon a motion by Vice President Damsen, seconded by Secretary Seipert, and a unanimous vote, the *June* expenditures were approved.

B. Resolution 07-08-2020-01 Adopting a Final Budget for Fiscal Year 2020/2021:

Chief explained he has made no changes from the preliminary.

President Sollid called for a motion. Upon a motion by Vice president Damsen, seconded by Secretary Seipert and with a unanimous vote, Resolution 07-08-2020-01 was adopted.

C. Resolution 07-08-2020-02 Establishing Appropriations Limit for Fiscal Year 2020/2021:

Chief explained this is an annual Resolution is required by the County of Plumas, establishing a spending limit for the District's budget.

President Sollid called for a motion. Upon a motion by Damsen, seconded by Seipert and with a unanimous vote, Resolution 07-08-2020-02 was adopted.

D. Resolution 07-08-2020-03 Requesting Collection of Tax Roll:

Chief explained this is an annual Resolution so the County of Plumas can collect the Districts tax roll.

President Sollid called for a motion. Upon a motion by Damsen, seconded by Seipert and with a unanimous vote, Resolution 07-08-2020-03 was adopted.

E. Volunteer Physicals:

Chief informed the Fire Board the Volunteer Physicals will cost \$1,665.00 each. He said this amount was included in the professional services account when preparing the final budget.

Chief inform the Fire Board we have a contract with Seneca Hospital and Lake Almanor Clinic.

There was a discussion regarding the physical being required now.

President Sollid called for a motion to require physicals for Volunteers. Upon a motion by Damsen, seconded by Seipert and with a unanimous vote, the Volunteer Firefighters will be required to have a physical to continue a Volunteer Firefighter position.

Chief said we will inform the Volunteers of the scheduling and start making appointments with the clinic as soon as possible.

Chief said he will keep the Fire Board informed.

9) Reports:

A. Fire Chief's Report:

Chief reported a total of 18 Emergency Calls for the month of *June*.

14 Medical, 2 Fire and 2 Public Assists.

Chief reported equipment is running well. He purchase new batteries for preventive maintenance.

Chief reported Personnel are doing well.

Chief reported Station & Grounds are doing well.

Chief informed the Fire Board that he has contacted the Executive Director for Local Agency Formation Commission (LAFCo) regarding possible consolidation with Peninsula Fire District. A special meeting was discussed for *August 4th at 10:00 AM* at the Fire Hall. Two Fire Board members from Peninsula Fire District will be invited to attend the meeting.

Chief said the purpose of the meeting is to educate us on how to consolidate two Districts from start to finish.

Chief Pini informed the Fire Board that the contract between both Districts was approved. Everyone received a copy of the contract for their files.

B. Fire Board of Director's Reports / Comments:

President Sollid called for reports or comments from the Fire Board.

There was none.

10) Correspondence:

None.

11) Future Agenda Items:

1. Monthly Expenditure for *July* – Fiscal Year 2020/2021
2. LAFCo
3. Fire Board Vacancy
4. Volunteer Physicals

12) Next Scheduled Regular Fire Board Meeting:

Wednesday, August 12, 2020, 4:00 PM, in Hamilton Branch Fire Hall, 3791 Big Springs Road, Lake Almanor Ca. 96137.

13) Meeting Adjourned:

There being no further business, President Sollid thanked everyone for attending the meeting and adjourned the Fire Board meeting at 4:25PM.

Respectfully submitted by *Holly C. Coons*, Secretary. The meeting minutes for *July 8, 2020* were approved on *August 12, 2020*.


Norman Sollid
Fire Board President