

**HAMILTON BRANCH FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

October 14, 2020 Meeting Minutes

1) Fire Board President, Norman Sollid, called the meeting to order at 4:00 PM

2) Fire Board Members Present: President Norm Sollid, Vice President Ron Damsen & Secretary John Seipert. Staff present: Fire Chief Gary Pini, Battalion Chief Andy Courtright & Secretary Holly Coons, Public present 2.

3) Pledge of Allegiance

President Sollid led the pledge of allegiance.

4) Approval of the Meeting Minutes:

President Sollid asked the Fire Board if they had reviewed the minutes and if there are any questions or changes to the meeting minutes.

There being none, President Sollid called for a motion to approve the meeting minutes for September 16, 2020 meeting minutes.

Upon a motion by Vice President Damsen, seconded by Secretary Seipert, the minutes were approved unanimously.

5) Approval of the Agenda:

President Sollid asked if the Fire Board had any changes to the Agenda for October 14, 2020.

There being none, President Sollid called for motion to approve the agenda.

Upon a motion by Vice President Damsen, seconded by Secretary Seipert, the agenda was approved unanimously.

6) Public Comment:

President Sollid welcomed the public and thanked them for attending.

There was no public comments.

7) Old Business:

A. Fire Board Vacancies:

Chief reported that he received a letter of interest from Katherine Newton. She lives in the District and has been confirmed as a registered voter by the Plumas County Elections Department.

Katherine was asked to share her background. After a brief discussion, President Sollid called for a motion to appoint Katherine Newton to fill Gary Henshaw's vacancy.

Upon a motion by President Sollid, seconded by Secretary Seipert and a unanimous vote, Katie was accepted will fill the vacancy on the Board of Directors.

The Fire Board welcomed Katie Newton.

Chief explained since Katherine has been appointed, her term will expire 2021. At that point, she can refile for her position at the Plumas County Elections Department.

Chief explained Katherine will take the oath of office and join the next Fire Board Meeting. A binder will be provided to her with the District's budget, contract and meeting minutes.

Chief Pini welcomed Katherine to the Fire Board.

Chief stated, we have one more vacancy and he is hopes to fill it soon.

8) New Business:

A. Monthly Expenditures for September – Fiscal Year 2020/2021:

President Sollid called for a motion to approve the expenditures for *September*.

Upon a motion by Secretary Seipert, seconded by Vice President Damsen and with a unanimous vote, the expenditures for *September* were approved.

B. Special Tax Assessment:

Chief explained that the Special Tax Assessment Resolution has been up dated.

There was two attachments with versions 1 & 2. The changes that were made are in red.

The Fire Board discussed the wording to increase daily staffing levels for two Firefighters. The increase of \$175.00 per year for such tax will used for the primary purpose of supplementing funding to provide services for emergency medical services, fire protection and prevention.

Chief explained the resolution must be completed by December 17, 2020, for the May 4, 2021 ballot.

Chief explained the legal rules for writing and submitting the resolution.

Chief explained the funding is for up to 12 employees that rotate shifts twenty four hours seven days a week.

There was a discussion regarding volunteers. Chief said he is always encouraging and recruiting volunteers because they can help at all different levels of emergency calls.

Chief said he would like to adopt the resolution at the next Fire Board meeting.

There was a question regarding the Fire District's boundaries for registered voters.

Public information was discussed, social media including door to door flyers.

Chief said if a special meeting needed, this can be arranged.

9) Reports:

A. Fire Chief's Report:

Chief Pini reported 5 emergency calls in September. 4 medical Aids & 1 fire response.

Chief Pini reported this was a slow month compared to the last several months. He said so far this year there were 110 emergency calls, which is record breaking. Chief said the need for increasing staff has become more in demand.

Chief reported personnel are doing well.

Chief reported equipment is running well. All engines passed the annual pump tests.

Chief reported station and grounds are doing well.

Chief reported Red Flag Warning is in effect through Monday morning.

Chief reported Andrew Courtright has accepted the Fire Chief position after his retirement. The Peninsula Fire Board appointed him at their last meeting. Chief said Andy will do a great job.

B. Fire Board of Director's Reports / Comments:

President Sollid called for reports or comments from the Fire Board.

There was none.

10) Correspondence:

None.

11) Future Agenda Items:

1. Monthly Expenditure for *October* – Fiscal Year 2020/2021
2. Special Tax Assessment Resolution
3. Fire Board Vacancy

12) Next Scheduled Regular Fire Board Meeting:

The Fire Board discussed their availability for the next meeting. It was confirmed to change the Regular Board meeting to **Tuesday, November 3, 2020, 4:00 PM, in Hamilton Branch Fire Hall, 3791 Big Springs Road, Lake Almanor Ca. 96137.**

13) Meeting Adjourned:

There being no further business, President Sollid thanked everyone for attending the meeting and adjourned the Fire Board meeting at 4:25 PM.

Respectfully submitted by *Holly C. Coons, Secretary*. The meeting minutes for *October 14*, was approved on *November 3, 2020*.



Norman Sollid

Fire Board President