

**HAMILTON BRANCH FIRE PROTECTION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**November 3, 2020 Meeting Minutes**

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**1) Fire Board President, Norman Sollid, called the meeting to order at 4:00 PM**

**2) Fire Board Members Present:** President Norm Sollid, Vice President Ron Damsen, Secretary John Seipert & Director Katherine Newton. Staff present: Fire Chief Gary Pini, Battalion Chief Andy Courtright & Secretary Holly Coons.

**3) Pledge of Allegiance**

President Sollid led the pledge of allegiance.

**4) Approval of the Meeting Minutes:**

President Sollid asked the Fire Board if they had reviewed the minutes and if there are any questions or changes to the meeting minutes.

There being none, President Sollid called for a motion to approve the meeting minutes for October 14, 2020 meeting minutes.

Upon a motion by Vice President Damsen, seconded by Secretary Seipert, the minutes were approved unanimously.

**5) Approval of the Agenda:**

President Sollid asked if the Fire Board had any changes to the Agenda for November 3, 2020.

There being none, President Sollid called for motion to approve the agenda.

Upon a motion by Vice President Damsen, seconded by Secretary Seipert, the agenda was approved unanimously.

**6) Public Comment:**

There was no public comments.

**7) Old Business:**

None

**8) New Business:**

**A. Special Tax Assessment Resolution No. 11-3-2020-01:**

There was a discussion regarding some changes to the Resolution.

All three changes were noted.

President Sollid called for a motion to approve the Resolution 11-3-2020-01. Upon a motion by Vice President Damsen to approve Resolution No.11-3-2020-01 with corrections, seconded by Secretary Seipert and with a unanimous vote, the Resolution was approved.

**B. Monthly Expenditures for October – Fiscal Year 2020/2021:**

President Sollid called for a motion to approve the expenditures for *October 2020*.

Chief Pini answered questions regarding the expenditures.

Upon a motion by Secretary Seipert, seconded by Vice President Damsen and with a unanimous vote, the expenditures for *October* were approved.

**9) Reports:**

**A. Fire Chief's Report:**

Chief Pini reported 4 emergency calls in October. 1 medical Aid & 3 fire responses.

Chief reported all engines have passed the annual pump tests.

Chief reported next week the District's ladders will have the annual tests to be recertified.

Chief reported that our Rescue Squad had winter tires installed.

Chief reported Station & Grounds are being prepared for winter.

Chief Pini announced that he is retiring, and this will be his last meeting. He said his last day will be December 4, 2020.

Chief said it has been a pleasure working with the current Fire Board and the past Fire Board Members. Chief said he is defiantly leaving the District in good hand after 14 years. He said this will be a smooth transition with Andy Courtright and Holly Coons.

**B. Fire Board of Director's Reports / Comments:**

President Sollid called for reports or comments from the Fire Board.

The Fire Board thanked Chief Pini for his 14 years of dedicated service with Hamilton Branch Fire. Gary will be missed by all.

**10) Correspondence:**

None.

**11) Future Agenda Items:**

1. Monthly Expenditure for *November* – Fiscal Year 2020/2021
2. Fire Board Vacancy
3. Special Tax Assessment – Calendar of Events

**12) Next Scheduled Regular Fire Board Meeting:**

**Wednesday, December 9, 2020, 4:00 PM, in Hamilton Branch Fire Hall, 3791 Big Springs Road, Lake Almanor Ca. 96137.**

**13) Meeting Adjourned:**

There being no further business, President Sollid thanked everyone for attending the meeting and adjourned the Fire Board meeting at 4:10 PM.

Respectfully submitted by *Holly C. Coons, Secretary*. The meeting minutes for *November 3, 2020* was approved on *December 9, 2020*.

X

**Norman Sollid**

**Fire Board President**