

**HAMILTON BRANCH FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 14, 2021 Meeting Minutes

1) Fire Board President, Norman Sollid, called the meeting to order at 4:00 PM

2) Fire Board Members Present: President Norm Sollid, Secretary John Seipert, Director Katherine Newton. Staff present: Fire Chief Andrew Courtright & District Secretary Holly Coons. 1 person from the public attended also.

3) Pledge of Allegiance

President Sollid led the pledge of allegiance.

4) Approval of the Meeting Minutes:

President Sollid asked the Fire Board if they had reviewed the meeting minutes.

President Sollid called for a motion to approve the meeting minutes for March 10, 2021.

Upon a motion by Secretary Seipert, seconded by Director Newton, the minutes were approved unanimously.

5) Approval of the Agenda:

President Sollid asked if the Fire Board had any changes to the agenda for April 14, 2021.

There being none, President Sollid called for motion to approve the agenda.

Upon a motion by Secretary Seipert, seconded by Director Newton, the agenda was approved unanimously.

6) Public Comment:

There was one person attending. He said he will save his questions for the Special Tax Assessment.

7) Old Business:

A. Special Tax Assessment – Up-date:

Chief Courtright answered questions regarding full time vs. part time expenses for an additional firefighter to staff the Fire Station with quicker response times to aid the public.

There was also a discussion regarding fire insurance premiums, Insurance Service Office (ISO) ratings and the possibility of cancellations.

There was a discussion regarding fire resistance tarps. Chief said the tarps covering wood should be ten feet from a structure or have a fire resistant tarp covering the wood.

Chief explained, we are getting the Special Tax information out in every possible way. Plumas News has been added to the list of notifications this week. He said three phone calls have been received with two supportive outcomes.

8) New Business:

A. Oath of Office – Brett Hurff:

The oath of office was administered by Secretary Coons.

B. Monthly Expenditures for *March* – Fiscal Year 2020/2021:

President Sollid asked if there was any questions regarding the expenditures for *March*.

There being none, Sollid called for a motion to approve the expenditures for *March*.

Upon a motion by Secretary Seipert, seconded by Director Newton, the expenditures were approved.

C. Time Schedule for Fire Board Meeting – *Discussion*

President Sollid stated a quorum has been an issue in the past and we have a full board now.

There was a discussion regarding changing the time to 1:00pm.

President Sollid moved to table the time scheduling for the meeting until next month.

The Fire Board agreed to table the discussion.

9) Reports:

A. Fire Chief's Report:

Chief reported that Almanor Basin Fire Chief's Association received a grant to replace the old Cascade Air System.

Chief talked about moving the old air system to Hamilton Branch Fire Station. He said currently this Fire Station does not have an air system that can fill the Self Contained Breathing Apparatus.

There was a discussion regarding the cost for annual maintenance and certification for the air system. Chief confirmed the air system fills four SCBA bottles at a time and there is an annual cost of \$1,500.00.

President Sollid said he would like to see Measure - A pass before the district takes on any addition expenses. He suggested tabling this item until next month. The Fire Board agreed.

Chief Courtright reported 6 Responses for *March*. 1 Fire call & 5 Medical Aids.

Chief reported the average response time from the peninsula was 8 minutes.

Chief reported he received notification from the County of Plumas that both water companies have begun consolidated here in Hamilton Branch.

Chief reported on a free chipping program grant that includes a fuel treatment project through Sierra Pacific Industries (SPI) in Hamilton Branch. He will be looking into more information on this grant and will keep the fire board informed.

Chief reported equipment and personnel are doing well.

Chief reported station and grounds are doing well.

B. Fire Board of Director's Reports / Comments:

President Sollid called for reports or comments from the Fire Board.

Director Hurff informed the Fire Board about a possible squatter staying in the woods near the water tower on State Highway 147. The Fire board agreed this could be a hazard.

Chief Courtright said he would talk to Plumas County Sergeant James to find out what the process is to vacate the person and the RV. There was a discussion regarding stealing water at that site also.

10) Correspondence:

None.

11) Future Agenda Items:

1. Monthly Expenditure for *April* – Fiscal Year 2020/2021- **Approval**
2. Special Tax - **Discussion**
3. Time Schedule for Fire Board Meetings – **Discussion**
4. Cascade Air System - **Discussion**

12) Next Scheduled Regular Fire Board Meeting:

Wednesday, May 12, 2021, 4:00 PM, in Hamilton Branch Fire Hall, 3791 Big Springs Road, Lake Almanor Ca. 96137.

13) Meeting Adjourned

There being no further business, President Sollid thanked everyone for attending the meeting and adjourned the Fire Board meeting at 4:40 PM.

Respectfully submitted by *Holly C. Coons, Secretary.*

The meeting minutes for *April 14, 2021* was approved on *May 12, 2021.*

X

Norman Sollid

Fire Board President